

**BUREAU OF COUNCIL**  
**Molly Bundrant, President**  
**Carl Sizer, Vice President**  
**William James**  
**David Koerth**  
**Taylor Galaska**



**Robert Fiscus, City Manager**  
**William J. Madden, City Solicitor**  
**Daphne Parrish, City Clerk**

**SHARON CITY COUNCIL**  
**COUNCIL MEETING MINUTES**

Council Chambers  
Wednesday, November 15, 2023

**CALL TO ORDER AT 6:31 PM**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**Council:**

**President Bundrant**  
 **Mr. Sizer**  
 **Mr. James**

**Mr. Koerth**  
 **Mr. Galaska** – Unable to attend

**Robert Fiscus, City Manager**  
 **Attorney Madden, City Solicitor**  
 **Daphne Parrish, City Clerk**

**News Media:**  
 **The Herald**

**Department Heads:**

**Jason Tomko, Finance Director**  
 **Edward Stabile, Chief of Police**  
 **David Tomko, Director of Code Enforcement**  
 **Mark Settle, Public Works Director**

**CITY MANAGER'S REPORT**

- Sharon Revitalization and Investment Grants – Mr. Fiscus recommended Council approve a \$50,000 Revitalization Grant to Our Gang's for kitchen expansion and an enlargement to the outdoor receiving area.
- Collective Bargaining Agreement – FOP – Mr. Fiscus said the FOP recently voted on the CBA and there is a tentative agreement for the ratification of a 5-year collective bargaining agreement. Documents are being prepared for final reading next month.
- Update – Comprehensive Plan – Mr. Fiscus said there was a meeting with Comprehensive Plan consultants today; they are beginning to reach out to stakeholders. He will provide an update at each Workshop Meeting and take back feedback to the planners. It is exciting to have a solid plan in place to help navigate as we see the growth. Ms. Kepple said as part of the plan, there is a public survey available throughout November. Paper copies and QR Codes are available to complete the survey. Please contact Ms. Kepple or Brandi with any questions.
- Zoning Appeals Board Appointment – Bob Mentrek was recommended for appointment to the Zoning Appeals Board.

**PUBLIC COMMENTS - AGENDA ITEMS**

Dave McLaren, 1113 Haig Street; Mr. McLaren asked where he can find minutes from the last meeting. Mrs. Bundrant said they are available on the website. Mr. McLaren said he was on the website and did not see it. Mrs. Parrish said there is a draft of the latest meeting minutes posted on the board in the Lobby. Mr. McLaren asked why there were no comments in the minutes from anybody from the gallery making comments during the meeting. Mrs. Parrish said the whole minutes are posted out there. Mr. McLaren said people ask questions all the time and it should be in there when an individual asks a question, and the answer. Mrs. Parrish said there are six pages for one meeting and asked if he had read all six pages. Mr. McLaren said he read the pages, and it was normal agenda items, which he understands. He is talking about people asking questions. Mrs. Bundrant said we will check into it. Mr. McLaren said there were comments included from one individual, he is not saying there were not any, but usually there is more than one person. Mr. McLaren said they have to be provided for the people to be able to see them, and we have had this discussion already about people seeing it before it is approved.

**PUBLIC HEARING FOR ORDINANCES**

**Public Hearing for Ordinance #10-23, introduced October 18, 2023 – SECOND AND FINAL READING**, amending the City of Sharon Police Pension Plan to clarify part-time, per diem and season police officers are not eligible to participate in the plan and remove the reduction in compensation for rehired retiree.

No questions or comments.

**ORDINANCES**

**MOTION** that Ordinance #10-23 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, amending the City of Sharon Police Pension Plan to clarify the plan to make clear that part-time, per diem, and seasonal police officers are not eligible to participate in the plan and to remove the reduction in compensation for rehired retirees” **Pass FINAL reading by title.**

**Motion:** Mr. Sizer  
**Vote:** Mr. Galaska  
YES Mr. James  
YES Mr. Koerth

**Second:** Mr. Koerth  
YES Mr. Sizer  
YES Mrs. Bundrant

**MOTION** that Ordinance #11-23 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, revising, amending, and restating Chapter 1020, “Excavations” of the Codified Ordinances of the City of Sharon” **Pass FIRST reading by title.**

**Motion:** Mr. James  
**Vote:** YES Mr. Sizer  
Mr. Galaska  
YES Mr. James

**Second:** Mr. Sizer  
YES Mr. Koerth  
YES Mrs. Bundrant

**MOTION** that Ordinance #12-23 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, revising, amending, and restating Chapter 464, “Commercial and Heavy Vehicles” of the Codified Ordinances of the City of Sharon” **Pass FIRST reading by title.**

**Motion:** Mr. Koerth  
**Vote:** YES Mr. Koerth  
YES Mr. Sizer  
Mr. Galaska

**Second:** Mr. James  
YES Mr. James  
YES Mrs. Bundrant

**MOTION** that Ordinance #13-23 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, authorizing a Collective Bargaining Agreement between the City of Sharon and the Rose of Sharon Lodge #3 Fraternal Order of Police, setting forth wages, benefits and working conditions for the period beginning January 1, 2024, through December 31, 2028” **Pass FIRST reading by title.**

**Motion:** Mr. James  
**Vote:** YES Mr. James  
YES Mr. Koerth  
YES Mr. Sizer

**Second:** Mr. Koerth  
Mr. Galaska  
YES Mrs. Bundrant

**RESOLUTIONS**

**MOTION** that Resolution #89-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, approving the 2024 Council Meeting Schedule” **be adopted.**

**Motion:** Mr. Koerth  
**Vote:** Mr. Galaska  
YES Mr. James  
YES Mr. Koerth

**Second:** Mr. Sizer  
YES Mr. Sizer  
YES Mrs. Bundrant

**MOTION** that Resolution #90-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing utilizing American Rescue Plan Act Funds to award a Sharon Revitalization and Investment Grant to one (1) applicant; total amount of award not to exceed \$50,000” **be adopted.**

**Motion:** Mr. Sizer  
**Vote:** YES Mr. Sizer  
                Mr. Galaska  
          YES Mr. James

**Second:** Mr. Koerth  
YES Mr. Koerth  
YES Mrs. Bundrant

**MOTION** that Resolution #91-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, exonerating the Sharon Tax Collector from the collection of municipal real estate taxes for tax year 2023 on property located on Buhl Boulevard, Sharon, PA, Map Number 2 AU 15X; total amount not to exceed \$404.14” **be adopted.**

**Motion:** Mr. Koerth  
**Vote:** YES Mr. Koerth  
          YES Mr. Sizer  
                Mr. Galaska

**Second:** Mr. James  
YES Mr. James  
YES Mrs. Bundrant

**MOTION** that Resolution #92-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, adopting the 2022 Consolidated Annual Performance and Evaluation Report (CAPER) for Community Development Block Grant Program, which captures accomplishments from October 1, 2022, to September 30, 2023” **be adopted.**

**Motion:** Mr. James  
**Vote:** YES Mr. James  
          YES Mr. Koerth  
          YES Mr. Sizer

**Second:** Mr. Koerth  
          Mr. Galaska  
YES Mrs. Bundrant

**MOTION** that Resolution #93-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, appointing 2024 Tax Collection Committee Voting Delegates” **be adopted.**

**Motion:** Mr. Sizer  
**Vote:**       Mr. Galaska  
          YES Mr. James  
          YES Mr. Koerth

**Second:** Mr. Koerth  
YES Mr. Sizer  
YES Mrs. Bundrant

**MOTION** that Resolution #94-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the proper city officials to apply for a Statewide Local Share Assessment Grant of \$930,000 from the Commonwealth Financing Authority to be used for renovations to the Police Department and renovations and an addition to the Fire Department” **be adopted.**

**Motion:** Mr. James  
**Vote:** YES Mr. Sizer  
                Mr. Galaska  
          YES Mr. James

**Second:** Mr. Koerth  
YES Mr. Koerth  
YES Mrs. Bundrant

**MOTION** that Resolution #95-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the proper city officials to proceed to apply for a USDA Community Facilities Direct Loan/Grant to be used to purchase vehicles for the Public Works Department” **be adopted.**

**Motion:** Mr. Koerth  
**Vote:** YES Mr. Koerth  
          YES Mr. Sizer  
                Mr. Galaska

**Second:** Mr. James  
YES Mr. James  
YES Mrs. Bundrant

## CONSENT AGENDA

*THE FOLLOWING ITEMS ARE CONSIDERED BY CITY COUNCIL TO BE ROUTINE CITY BUSINESS AND WILL BE ENACTED BY ONE MOTION AND ONE ROLL CALL VOTE. ANY COUNCIL MEMBER, CITY OFFICIAL OR CITIZEN WISHING CLARIFICATION OF AN ITEM MAY ASK A QUESTION BY RAISING THEIR HAND AND IDENTIFYING THE ITEM BEFORE ADOPTION OF THE ITEM.*

**MOTION** that Resolution #96-23 entitled “A RESOLUTION of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, authorizing, in accordance with Section 915 of the Home Rule Charter, The City Manager and Financial Officer to pay bills on attached Schedule “A” **be adopted**.

**MOTION** that Resolution #97-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing appointments for certain Committees, Boards and Commissions” **be adopted**.

- Zoning Appeals Board
  - Bob Mentrek – Appointment (3 Years)

**MOTION** approving minutes from the October 4, 2023, Special Council Meeting and the October 18, 2023, Council Meeting **be adopted**.

**MOTION** approving changing the December Council Meeting date from December 20, 2023, to December 6, 2023, **be adopted**.

**Motion:** Mr. Koerth

**Second:** Mr. Sizer

**Vote:** YES Mr. James

Mr. Galaska

YES Mr. Koerth

YES Mrs. Bundrant

YES Mr. Sizer

### **COMMENTS:**

**CITY MANAGER:** None

**NEWS MEDIA:** None

**MR. JAMES:** None

**MR. SIZER:** Mr. Sizer thanked Jason, Jessica, and Bob for their work on the budget and fourteen years of not raising taxes. The 2020 budget was \$8.9 million in revenues and expenses, and the proposed 2024 budget is \$10.7 million, and was balanced without raising taxes. He said it is not easy to do and is a lot of hard work and he appreciates it. Mrs. Bundrant said it was a job well done.

**MR. KOERTH:** Mr. Koerth commended on a great job at the recent fire at The Block. He asked why the sprinkler was shut off and turned back on in 2021. Mr. Fiscus said he is unsure, but it appears it was turned off while the building was in between occupancies. There was an issue with a broken sprinkler pipe, and it was turned off with the expectation that it be turned back on after repairs were completed. As part of the inspection process, the Fire Inspector discovered it was turned off while ensuring that all fire protection systems were working.

**MR. GALASKA:**

**MRS. BUNDRANT:** Mrs. Bundrant said Small Business Saturday will be on Saturday, November 25, 2023. There will be festivities throughout the day. Come down and shop and take advantage of what Downtown has to offer.

Mrs. Bundrant reminded that the Second Budget Hearing will be on Wednesday, November 29, 2023, at 6:00 PM. Also, due to the holidays, there will be one meeting in December, on December 6, 2023, starting at 6:30 PM.

**CITIZENS:**

Ben Griffin, 528 Dwyer Way; Mr. Griffin asked Mr. Fiscus about the intersection of Columbia and Irvine; he said he asked about a month and a half ago about the light posts; they left the studs and cement, and he is concerned when the snow falls someone is going to trip. Mr. Fiscus said he had previously answered incorrectly based on information provided to him. Of the four corners, there are two with new concrete; the other two were not removed because it was not part of the contract, and we need to come up with a better plan for those. Mr. Griffin said someone is going to fall and asked how much more it will cost to knock the concrete out and take the studs out. Mr. Fiscus said he appreciated his comments.

Mr. Griffin said he noticed there are not handicapped accessibilities across Columbia Street due to the manhole cover and drain sewer. Handicapped accessibilities were installed coming out on Irvine but not going across Connelly Blvd. Mr. Fiscus said he had not specifically noticed that, but the City hired an engineering firm specializing in ADA accessibility and they had to obtain special permissions from PennDOT to proceed with the project because it was difficult to get the appropriate grades with the steep hill. Mr. Griffin asked Mr. Fiscus to look at it; people with disabilities must come out onto Irvine then come across Irvine to get back onto the sidewalk again.

<b>ADJOURNMENT</b>
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**Meeting adjourned at 6:49 PM**